

# YEP Educates Volunteer Role Description

## Description

The YEP Educates Volunteer Tutor is responsible for providing 1-1 or small group academic tutoring to YEP Educates students and alumni. The YEP Educates Volunteer will provide direct academic assistance to participating students as well as offer encouragement in order to help with improving confidence and persistence toward earning a high school equivalency or postsecondary credential.

The YEP Educates Volunteer will receive materials and lessons prepared by YEP Educates Instructors. Additionally, the YEP Educates Volunteer will receive thorough training prior to engaging directly with participants.

The YEP Educates Volunteer will receive direction from the Instructional Coordinator. Volunteers are needed in our YEP Educates Service Area at YEP's Algiers, Mid City and New Orleans East locations. The minimum time commitment expected of a YEP Educates Volunteer is 90 minutes per week for a period of three months.

### Responsibilities

- Provide 1-1 or small group academic tutoring
- Communicate clearly and timely with participants and Instructional Coordinator
- Model YEP's core values in all interactions with participants, staff, and guests
- Work closely with the YEP Educates Instructional Coordinator to communicate any issues or additional academic needs of students.

### Qualifications

- Comfortable with tutoring academic content (all subject areas and levels needed)
- Able to commit to a minimum of 90 minutes/week for a period of three months
- Open to receiving and providing direct feedback on role satisfaction and performance
- Spanish fluency and interest in tutoring academic content for Spanish speaking students is a plus!

### **Key Outcomes**

- YEP Educates students and alumni have access to additional 1-1 and small group academic support
- YEP Educates Tutors have a positive experience and increase knowledge and support of YEP's mission